



Marlenea Brand, MPA

marlenea.brand@gmail.com
304-282-7895

Career Summary

Retention Specialist

NOVEMBER 2024 TO PRESENT

- Work with probation students to ensure remediation by meeting with each student five times per semester and teaching 8 workshops per semester.
- Serve on many committees including the Student Success Taskforce, Suspension Appeals and Chambers Scholarship.
- Plan events and activities for students living in the CLIMB LLC.
- Manage Chambers Peer Mentor Program
- Teach BCOR 191 and BCOR 490

Evaluation Coordinator

JANUARY 2024 TO OCTOBER 2024

- Managed 2.4 million dollar grant including budget, purchasing, and reports
- Participated in committees and meetings regarding grant and program.
- Collected data including evaluations and demographic info

Senior Academic Advisor

SEPTEMBER 2022 TO DECEMBER 2023

- Advised 350+ students on schedule for upcoming semester
- Talked with students about sensitive issues such as grades, financial aid, and academic probation/suspension
- Taught BCOR 191

Educational Training

Master of Public Administration

West Virginia University
MAY 2015

Bachelor of Arts- Religious Studies

West Virginia University
MAY 2012

Bachelor of Arts- Anthropology

West Virginia University
MAY 2012

Honors and Academic Achievements

TRiO Achiever Award
2019

Outstanding TRiO
Participant

Ronald E. McNair Post-baccalaureate
Achievement Program
2009- Present

Project Title: True Beliefs or Fame and Power:
The Mysterious Reign of Akhenaten

Skills

- Microsoft Office (Excel, PowerPoint, Word, Project, and Planner)
- Canva and other graphic design programs
- Outlook including scheduling
- Grant Management and budgeting
- Effective Communication via phone, email, virtual, or in-person
- Problem solving and conflict management